

Wiki Wiki time chart
Sunday October 4, 2009

5:30 Bob arrives with ice.
1. Arrive with car and van to the Blaisdell.
2. Place the stuff either in the alcove next to the main entrance or in the rooms if possible.
3. Make second trip home to get rattan.

6:30am Greg Hunt arrives.
1. Adjust floorplan and lay down electrical lines.
2. Need hose for water.

7 a.m. Savo, Beverly, and Leburta arrive.
1. Set up badge table with tablecloth, signs for ID, stapler and water cooler with cups.
2. Check to see if carts have arrived. Call tech if they have not been delivered. Have someone in charge of the carts, probably one of the girls.
3. Place sign for Ward ave entrance that says " pick up badges at Main entrance around the corner.
4. Check on electrical lines.
5. Marlon arrives with cases. Have someone help him unload and distribute them.
6. Send Jodie to watch the parking loop and manage the carts there.

8am Let vendors in. Blaisdell worker arrives.
1. Check on Marlon and the cases.
2. Bob watches front door. Blaisdell worker watches back door.
3. Greg Hunt roams the floor keeping vendors from touching and buying.
4. Let vendors in and make announcements about no presales until 9 am when the early birds come in. Make announcement about vendors have to move their cars after finish unloading. Check parking loop for congestion. Make sure it's not blocked.

10:45am pick up our Lunches at Marukai with Jodie.
1. Have someone wait with cart for lunches.

11:15am Lunches arrive
1. Announce to vendors to pick up their lunches. collect payment for lunches.

12 noon: Sayo, Jodie, & Leburta leave
1. Take down badge table outside.
2. Make sure the sellers who are alone have some relief.

1pm-2pm-3pm
1. Announce handstamps for re-entry, bank machine outside next to box office. Give bathroom breaks.

4 p.m.
1. Announce half hour left of shopping.
2. Have someone in charge of the carts and IDs.

4:30 p.m., Show ends.
1. Announce leave keys in coin cases. Have someone help Marlon retrieve cases.
2. Thank Greg, and staff, marion Kendrick, 3. plus Jane Rock and Blaisdell staff.
4. Give trash bags to anyone who need them. Tell them to pack boxes flat.

5:30 p.m. Greg & Bob Thomas leaves
1. Take down banner. Take down all signs.
2. Gather trash and leave by trash cans. If lots of trash, then take to dumpster in back lot. Check parking loop for trash.
3. Pick up electrical cords.

7 p.m.
1. Load up our cars and take the stuff home. Take staff out to dinner.
Give bathroom breaks for:
Faye Saiki in table #47
Wayne Yakuma in #44A
Elizabeth Danner in #8
Andy Hautzinger in #57

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