

DEPARTMENT OF ENTERPRISE SERVICES
GOLF COURSE DIVISION * HONOLULU ZOO * NEAL S. BLAISDELL CENTER * WAIKIKI SHELL
CITY AND COUNTY OF HONOLULU
777 WARD AVENUE · HONOLULU, HAWAII 96814-2166
PHONE: (808) 768-5400 * FAX: (808) 768-5433 * INTERNET: www.honolulu.gov/des

KIRK CALDWELL
MAYOR



GUY H. KAULUKUKUI
DIRECTOR

TRACY S. KUBOTA
DEPUTY DIRECTOR

January 25, 2017

Mr. Wayne Maeda
Ilene & Wayne Productions, Inc.
Post Office Box 61704
Honolulu, Hawaii 96839

Dear Mr. Maeda:

Enclosed is our Rental Agreement (25587) covering your use of the Hawaii Rooms 1-12, on March 19, 2017, for the Wiki Wiki Collectibles Show.

Please note that:

1. Your Agreement must be signed by you.
2. Your Rental Agreement must be accompanied by a check in the amount of **\$828.000** made payable to the **City and County of Honolulu**.
3. A Certificate of Insurance covering Ilene & Wayne Productions, Inc. and the City and County of Honolulu c/o Department of Enterprise Services as an additional insured for \$1,000,000 per occurrence and in the aggregate for bodily, personal injury and property damage is required.
4. You must contact the Box Office Manager at 768-5438 regarding ticket sales. Tickets will not be sold without an executed Rental Agreement.
5. The executed documents must be returned by **February 8, 2017**.

We will process the Agreement prior to your use and you will be provided a fully executed copy at a later time.

In the meantime, please let us know if we may be of further assistance to you.

Sincerely,

A handwritten signature in cursive script that reads "Charmaine Silva".

Charmaine Silva
Accounts Representative

Enclosures